



Government of West Bengal
Office of the Principal
Tehatta Government College
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No. 170/TGC/2023-24

Date: 16.09.2023

ELECTION NOTIFICATION

TEACHERS' COUNCIL ELECTION 2023

All the faculties including the librarian of Tehatta Government College are hereby notified that Teachers' Council Election of our college for the ongoing academic year 2023-24 will be held as per the following schedule. The schedule is tentative and subject to change on unavoidable circumstances. Place of polling will be communicated by the Returning Officer later on.

Events	Dates
Election notification (online)	16.09.2023
Publication of draft voters' list (online)	16.09.2023
Submission of specimen signature of all voters (online)	From 16.09.2023 to 21.09.2023 (upto 12:00 night)
Submission of filled-in nomination form (online)	From 16.09.2023 to 21.09.2023 (upto 12:00 night)
Publication of final voters' list (online)	22.09.2023
Scrutinization of nomination form	22.09.2023
Publication of draft list of candidates (online)	22.09.2023 (after 5:00 pm)
Withdrawal of nomination (online)	From 23.09.2023 to 24.09.2023 (upto 3:00 pm)
Publication of final list of candidates (online)	24.09.2023 (after 5:00 pm)
Polling (offline)	27.09.2023 (From 11:00 am to 1:00 pm)
Counting of votes and publication of result	After polling

Yours sincerely,

(Dr. Sibsankar Pal)
Returning Officer,
Teachers' Council Election 2023
Tehatta Government College

Officer-in-charge
Govt.Gen.Degree College, Tehatta
Nadia-741160

TEHATTA GOVERNMENT COLLEGE

Rules and regulations for Teachers' Council Election 2023

1. Election and subsequently the formation of Teachers' Council will be conducted following the guidelines set by the Govt. Order No. 4188-Edn.(A) a. 51-2/70 dated 26th November, 1970. Only the secretary of the Teachers' Council will be elected through this process.
2. The Officer-in-Charge, except performing the duty of Returning Officer, will not take part in this election (nomination filing, proposing and/or seconding nomination and casting vote). All other faculty members including the librarian of our college are included in the voters' list. Two faculty members chosen to assist the Returning Officer in the election process will also not take part in the election other than casting their own votes only.
3. Entire process of election except casting of votes will be executed via online mode. General communications from the end of Returning Officer will be done through a WhatsApp group dedicated for this purpose only. All the online communications from individuals will be done through the Email Id tgcelection@gmail.com also dedicated for this purpose only.
4. Each person enlisted in the voters' list is required to send his/her specimen signature, to be used as a reference for the entire election process, from own Email Id to the election specific Email Id given above in due time given in the election itinerary. Any person failing to send the specimen signature in due time will be excluded from the final voters' list.
5. Any teacher/librarian joining or leaving this college on or before 21.09.2023 (last date for sending specimen signature and submitting nomination) respectively will be included in or excluded from the final voters' list. Any person joining the teaching faculty of this college after 21.09.2023 will not be able to take part in this election. Any person, included even in the final voters' list, will lose his/her right to engage any further in this election process after leaving this college.
6. Any nomination should be proposed and seconded by two different persons included in the voters' list. No person is allowed to propose and/or second more than two nominations.
7. The nomination form should be filled up properly and no place can be kept as blank. All the filled in details must be authentic.
8. Filled in nomination form should be sent from the candidate's own Email Id to the election specific Email Id and must be cc (not bcc) to the respective Email Ids of the proposer and seconder in the same email.
9. Any violation of rules 6, 7 & 8 will lead to the cancellation of that particular nomination.
10. For withdrawal of nomination also, properly filled-in form should be sent from the candidate's own Email Id.
11. Group-B and Group-C office staffs of the college will be appointed respectively as the presiding officer and the polling officer to conduct the polling. They will also act respectively as the counting officer and the counting assistant for the counting of votes.
12. Polling will be done using printed ballot papers. Any voter can cast his/her own vote by putting a tick mark inside the appropriate box beside the name of a single candidate only and maintaining the secrecy properly.
13. The ballot paper will be rejected if vote casting is found to be not done properly.
14. The rules and regulations are subject to change depending on the need of the circumstances. Final decision lies to the hand of the Returning Officer while resolving any confusion.


(Dr. Sibsankar Pal)

Returning Officer,
Teachers' Council Election 2023
Tehatta Government College


Officer-in-charge
Govt. Gen. Degree College, Tehatta
Nadia-741160

Teachers' Council Election: 2023

Tehatta Government College

*Affix Recent
Stamp Size
Photograph
of the
Candidate*

NOMINATION PAPER

[To be submitted by the candidate through e-mail only]

I, (IN CAPITAL LETTERS) with **employee No.**.....of Address
(Residential):.....
....., am submitting myself as
a candidate for the post of Secretary, Teachers' Council of Tehatta Government College, in the forthcoming
Teachers' Council Election, 2023.

.....
(Full Signature of the candidate)
Designation.....
Department.....
Contact No:

Name of the proposer:

Full Signature.....
Designation.....
Department.....
Contact No:

Name of the Secunder:

Full Signature.....
Designation.....
Department.....
Contact No:



(Dr. Sibsankar Pal)

Officer-in-charge
Govt.Gen.Degree College, Tehatta
Nadia-741160

Returning Officer,
Teachers' Council Election 2023
Tehatta Government College

Teachers' Council Election: 2023

Tehatta Government College

NOTICE OF WITHDRAWAL OF NOMINATION FORM

[To be submitted by the candidate through e-mail only]

To

Dr. Sibsankar Pal
Returning Officer,
Teachers' Council Election 2023
Tehatta Government College

Sub: Withdrawal of Nomination Form

Dear Sir,

I,----- (IN CAPITAL LETTERS) with employee number -----, ----- (Designation), of the Department of ----- of your college. My name is in the Serial No ----- of the Draft Candidate List of Teachers' Council Election-2023 of Tehatta Government College, Tehatta-741160, Nadia, filed a nomination for the post of Secretary, Teachers' Council, Tehatta Government College. Now, I want to withdraw my candidature from contesting the election for the post of Secretary, Teachers' Council, Tehatta Government College scheduled to be held on 27th September, 2023 and that my name not appear on the ballot. I, under oath, verify that I have read and understand the contents of this request to withdraw my candidature.

Date:

Time:

Signature and Name of the Candidate